



FRANCESCO DI BERNARDO

PRINCIPAL PROJECTS

2024 – Implementation of new Tool T&E
2023 – Release new T&E Policy – Daily Payment Partesa
2022 - SharpX – Sap4Ana
2021 – Implementation central of excellence centralization PO
2019 - Electronic invoice – Concerno
2017/2019 – Sharper – First time right
2016 – Sap Vendor invoice management
2015 – Buysell Project
2014 – Autoposting Intracompany invoice
2013 - Knowledge Transfer Global Business Services

SKILLS

Hard Skill

Sap FI/SAP4ANA
Office- Excel/Word/Power point-Power BI

Soft Skill

Problem solving/People management
Team leadership/Teamwork/ Team building/Continuous improvement oriented

Certification

Yellow belt – Lean six sigma

Language

Italian – Native
English – B2 certified Maka Language consulting (internal course)

HOBBIES

Padel / Cycling / Football / Music / Travel

WORK EXPERIENCE

12/2012 /Ongoing *Heineken Italia S.p.A*

11/2024 Credit Collection Manager

Responsible of credit Collection Area, risk assessment, balance sheet assessment, credit limit managerial.
Owner of respecting credit rules and policy, unblock customer management.
Facilitator and escalation role for solving critical issue with the internal and external stakeholders.
Management of work plans, deadlines, and internal priority setting and goals.
Monthly forecast cash flow receivable.
Point of contact in credit area with external shared services center.

12/2020 Purchase to pay Manager

Ensure the correct management of all E2E PtP processes by ensuring compliance with local/Group policies and current local accounting and tax regulations.
Management of four people with setting of annual targets and monitoring performance
Lead and promote internal and global projects of standardization and automation process.
Management of work plans, deadlines, and internal priority setting and goals
Monthly forecast cash flow payable
Business partner in operational, technical, managerial, and organizational with external shared services provider and suppliers

06/2020 -11/2020 Reporting specialist analyst PTP

Making report and dashboards for analysis KPI area, Led first time right process with sharing best practices with the internal stakeholders, weekly backlogs analysis and priority settings

12/2012 – 05/2020 Purchase to pay Admin

Posting account payable Foreign and Italian invoices, analysis of mismatch invoices.
Managing and reconciliation of vendor statements, reconciliation and clearing of accrual, support to shared services center stakeholders. Point of contact for global and local projects. Continuous improvement initiatives and simplification process

01/2001 – 11/2012 *Consorzio supermercati G78* (Retail company) Account Admin

Posting account payable Foreign and Italian invoices, analysis of mismatch invoices.
Dispute management with suppliers. Payments and treasury management with bank account reconciliation. Calculation of monthly VAT closure and withholding tax. Managing of commercial agreements and selling discount and end year invoices to customer/vendors

EDUCATION

94-99

High School Degree
Ist. Tecnico Commerciale “A. Majorana” 80/100

Autorizzo il trattamento dei dati personali contenuti nel mio curriculum vitae in base all'art. 13 del D. Lgs. 276/2003 e all'art. 13 GDPR 679/16